### CONFIDENTIAL

**JOB APPLICATION MONITORING FORM**

To ensure FACES’ implementation and development of its *Equal Opportunities Policy,* applicants are asked to complete the details below. This information, which will be used solely for monitoring purposes, will be treated as confidential. It will be separated on receipt of the application forms and before they are considered by the shortlisting panel.

The basic information on these forms will be transferred to a summary sheet for the purpose of retaining overall statistical information. These completed individual monitoring forms will then be destroyed.

The response to these questions will not affect the success or otherwise of a job application in any way.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **APPLICATION FOR THE POST OF ADMINISTRATOR**  **(25 HOURS)** | | | | | |
| Where did you see the post advertised? |  | | | | |
| Gender (please tick) | Female | Male | | | Prefer not to say |
|  | Prefer to self-describe | | | | |
| Age |  | | | | |
| How would you describe your ethnic origin?  (please tick or give detail) | White-British | | |  | |
| White-Irish | | |  | |
| White-Italian | | |  | |
| White-Other  (please specify) | | |  | |
| Black-British | | |  | |
| Black-African | | |  | |
| Black-Caribbean | | |  | |
| Black-Other  (please specify) | | |  | |
| Dual Heritage | | |  | |
| Indian | | |  | |
| Bangladeshi | | |  | |
| Pakistani | | |  | |
| Chinese | | |  | |
| Other  (please specify) | | |  | |
| Religion |  | | | | |
| Are you registered disabled? | Yes | | No | | |
| Do you consider yourself disabled even though your disability is not registered? | Yes | | No | | |